

Estate Inspection

Date of Inspection: 15th June 2018

Housing Officer: Iain Orr

Attendee: None

Weather conditions: Dry

QP9

Richmond Heights

| Floor | Flat | Description of problem | Action taken | Job number |
|----------|------|---|---|------------|
| External | | Strip of material that may be from the block roof on grass by Main Entrance Door. | Photographed. Raised with Mears. | |
| External | | Timber Pallet left by Main Entrance Door. | Raised with Estates to remove as fly tipping. | |
| 9 | | Domestic items left outside property | Resident alerted who agreed to remove immediately. | |
| 8 | | Large wooden drawer in communal way, by stairwell | Warning notice applied. Expires 22.6.18. | |
| 5 | | 3 bags of domestic waste in communal way. | Removed to communal bins. | |
| 3 | | 2 bicycles in communal way. | 2 notices applied. These expire on 29.6.18. | |

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| 3 | | 2 bicycles in communal way. | 2 notices applied. These expire on 29.6.18. | |
| By bin room. | | Rolled up carpet in communal way. | Warning notice applied. This expires on 22.6.18. | |

Normanhurst

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| 11 | | Bag of domestic waste in communal way. | Raised with resident who removed immediately. | |
| 10 | | White telecoms box in communal way detached from wall. | Raised with Mears. | |
| 7 | | Piece of timber in communal way. | Warning notice attached. Expires 22.6.18. | |
| 5 | | Broken window pane in communal stairwell has temporary repair. | Full repair chased with Mears | |

Highleigh

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| External | | 2 abandoned bikes in external bike store. | Notices attached for removal. Notices expire 29.6.18. | |
| 3/4/5/6/11 | | Some floors have telecoms boxes open. | Confirm with Mears & telecoms subcontractor if these should be open or locked. | |
| 7 | | Door by stairwell needs repainting. Lots of paint is deliberately scratched off. | Raised with Mears | |
| 2 | | Stacks of plastic tiles left outside flat | Warning letter left on items. Expires 22.6.18 | |

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| 1 | | Smashed glass visible above Main Entrance Door from historic window breakages above. | Raised with Mears for clearance. | |
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Dinapore House

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| External | | Broken traffic cone under entranceway. | Reporter to Estates to remove as fly tipping. | |
| External | | Grass high on bank at rear, behind car park | Reported to City Parks | |
| 3 | | Domestic items and waste outside two flats. | No residents presents. Warning letter issued, expires 22.6.18. | |
| 2 + 3 | | Door mats left outside various properties. | Residents asked to remove immediately where possible, or warning letters issued. | |
| 2 | | Bookshelf and coat stand in communal way. | Warning notice issued, expires 22.6.18. | |